

## Positive Options Event Booking Form

### **3-day Annual Update and Reassessment Course for Positive Options Level 2 MAPA® Trainers**

#### **Applicant Details:**

(PLEASE PRINT DETAILS)

Title: \_\_\_\_\_ Forename: \_\_\_\_\_

Surname: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

#### **Course fees and cancellations:**

**Course fee £415.00 + VAT (£487.62)**

#### **Cancellations:**

All cancellations must be made in writing to Positive Options, by letter or email.

In the event of a cancellation, the date of receipt by Positive Options will be taken to assess any cancellation charges as follows:

more than 30 days - No charge.  
15 - 30 days - 50% of the course fee.  
14 days or less - Full course fee.

The charges above will be enforced for all cancelled places but we are happy to accept suitable substitute nominations up to 7 days in advance of any course.

At the time of writing the course information is correct. However, Positive Options reserve the right to change or cancel any of the courses due to unforeseen circumstances.

#### **Event details:**

##### **First choice:**

I would like to book a place on the following course:

L2-10-1  03 to 05 February 2010. (Birmingham)

L2-10-2  24 to 26 May 2010 (Hereford)

L2-10-3  23 to 25 June 2010. (Stoke-on-Trent)

L2-10-4  15 to 17 September 2010. (Birmingham)

##### **Second choice:**

If my preferred selection above is oversubscribed, I would like to apply for a place on course reference L2-10-\_\_\_ as my second choice.

#### **Payment details:**

I enclose a cheque (*made payable to Positive Options Ltd*)

Please send an invoice to my organisation at:

Title: \_\_\_\_\_ Forename: \_\_\_\_\_

Surname: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Post code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Please return this form to : Positive Options Ltd, 27 Regent Road, Hanley, Stoke on Trent ST1 3BT  
Telephone: 01782 214444 Fax: 01782 214445**

OFFICE USE ONLY.

Date received: \_\_\_\_\_

Place allocated:

Place unavailable:

Course booked onto: \_\_\_\_\_

Date Notified: \_\_\_\_\_