

Positive Options Event Booking Form

3-day Annual Update and Reassessment Course for Positive Options Level 2 MAPA® Trainers

Applicant Details:

(PLEASE PRINT DETAILS)

Title: _____ Forename: _____

Surname: _____

Position: _____

Organisation: _____

Address: _____

Post code: _____

Telephone: _____

Email: _____

Course fees and cancellations:

Course fee £450.00 + VAT (£540.00)

Cancellations:

All cancellations must be made in writing to Positive Options, by letter or email.

In the event of a cancellation, the date of receipt by Positive Options will be taken to assess any cancellation charges as follows:

more than 30 days - No charge.
15 - 30 days - 50% of the course fee.
14 days or less - Full course fee.

The charges above will be enforced for all cancelled places but we are happy to accept suitable substitute nominations up to 7 days in advance of any course.

At the time of writing the course information is correct. However, Positive Options reserve the right to change or cancel any of the courses due to unforeseen circumstances.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

**Please return this form to : Positive Options Ltd, Lymedale Business Innovation Centre,
Lymedale Business Park, Hooters Hall Road, Newcastle under Lyme, Staffordshire ST5 9QF
Telephone: 01782 565 102 Fax: 01782 563 050**

Event details:

First choice:

I would like to book a place on the following course:

L2-11-01 07 to 09 February 2011 (Wolverhampton)

L2-11-02 25 to 27 May 2011 (Herefordshire)

L2-11-03 04 to 06 July 2011 (Newcastle under Lyme)

L2-11-04 19 to 21 September 2011 (Wolverhampton)

L2-11-05 31 October to 2 November 2011
(Newcastle under Lyme)

Second choice:

If my preferred selection above is oversubscribed, I would like to apply for a place on course reference L2-11-____ as my second choice.

Payment details:

I enclose a cheque (*made payable to Positive Options Ltd*)

Please send an invoice to my organisation at:

Title: _____ Forename: _____

Surname: _____

Position: _____

Address: _____

Post code: _____

Telephone: _____

Email: _____

OFFICE USE ONLY.

Date received: _____ Place allocated: Course booked onto: _____
Place unavailable: Date Notified: _____